

Diana J. Miller
CEcD/CSM/CMD/MBA
Economic Development Consultant
817-988-0760/dimiller10@verizon.net



10-28-2024

Judge Christopher Boedeker
Johnson County Texas
2 N. Main
Cleburne, TX 76033

October 28, 2024

Letter of Understanding and Agreement

This letter of Understanding & Agreement sets forth consulting services and compensation between the two agreeing parties. Whereas, both Parties, Diana J. Miller, ("Consultant") and Judge Christopher Boedeker/Johnson County Commissioners Court, ("Client") are in agreement concerning Economic Development (ED) Consulting services to be performed for Johnson County, the following will apply.

Effective Date/Term

Effective Start Date: October 28, 2024

Term: Month to Month until either party terminates with two weeks written notice.

Scope of Services

The "Consultant" will provide professional Economic Development services for Projects defined by their respective project names. These services will include negotiations, analysis of incentives and communications, in all forms, with prospects (their designated representatives), city and county personnel or designee, and the State of Texas. The services rendered will adhere to all accepted professional guidelines for Economic Development Services. Parties will abide by all State of Texas and Federal Laws.

The work by Consultant will be for the following existing projects in addition to any work, approved by Client, for future transition of ED to the County. All new business prospects will be referred to Judge Christopher Boedeker.

Project List

Project Dough

Project Sunshine

Project Data

Project Truck

Project Building Supply

Project Sky

Other existing prospects prior to 10-1-24

Consultant Compensation

Consultant compensation will be:

An hourly rate of \$125 - Invoice will be based on 1 to 40 hours per week. Billed monthly.

In addition, a separate monthly invoice will be submitted.

\$40 phone per month


Office supplies- Cost +10% (as needed)

Mileage – IRS rates (as needed)

Other approved reimbursement (as needed)

Compensation invoice(s) will be submitted at the end of each month. The Client will deposit the invoiced amounts within 30 days, to the Bank Account provided as an approved Vendor of Johnson County, Texas.

Best regards.



Diana J. Miller
1106 Smethwick Cove
Keller, TX 76248

Date: October 28, 2024

Christopher Boedeker
County Judge
Johnson County Courthouse
2 N. Main Street
Cleburne, TX 76033

Date: October 28, 2024



JOHNSON COUNTY COMMISSIONERS COURT

Christopher Boedeker
County Judge

Rick Bailey
Commissioner
Precinct 1

Kenny Howell
Commissioner
Precinct 2

Mike White
Commissioner
Precinct 3

Larry Woolley
Commissioner
Precinct 4

THE STATE OF TEXAS

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ORDER 2024-117

COUNTY OF JOHNSON

COMMISSIONERS COURT ORDER GRANTING AN EXEMPTION UNDER SECTION 262.024, LOCAL GOVERNMENT CODE, FROM THE BIDDING REQUIREMENTS OF SECTION 262.023, LOCAL GOVERNMENT CODE, UPON THE COMMISSIONERS COURT FINDING THAT A CONTRACT FOR CONSULTING SERVICES FOR ECONOMIC DEVELOPMENT WITH DIANA J. MILLER IS A CONTRACT FOR PROFESSIONAL SERVICES

The Johnson County Commissioners Court met on October 28, 2024 in regular session for the consideration of a contract between Johnson County, Texas and Diana J. Miller. The Commissioners Court finds that a contract for consulting services for economic development with Diana J. Miller is a contract for professional services and that the Commissioners Court may grant an exemption under Section 262.024, Local Government Code, from the competitive bidding requirements of Section 262.023, Local Government Code.

NOW THEREFORE BE IT ORDERED:

The Commissioners Court of Johnson County, Texas does hereby enter this order granting an exemption under Section 262.024, Local Government Code, from the bidding requirements of Section 262.023, Local Government Code, upon the Commissioners Court finding that a contract for consulting services for economic development with Diana J. Miller is a contract for professional services.

WITNESS OUR HAND THIS, THE 28TH DAY OF OCTOBER 2024.

Christopher Boedeker, Johnson County Judge

Voted: ___ yes, ___ no, ___ abstained

Rick Bailey, Comm. Pct. 1

Voted: ___ yes, ___ no, ___ abstained

Kenny Howell, Comm. Pct. 2

Voted: ___ yes, ___ no, ___ abstained

Mike White, Comm. Pct. 3

Voted: ___ yes, ___ no, ___ abstained

Larry Woolley, Comm. Pct. 4

Voted: ___ yes, ___ no, ___ abstained

ATTEST: April Long, County Clerk